

**MINUTES OF MEETING
SCENIC HIGHWAY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Scenic Highway Community Development District was held on Tuesday, **October 15, 2024** at 10:53 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida and by Zoom Webinar.

Present and constituting a quorum were:

Bobbie Henley	Chairman
Lindsey Roden	Vice Chairman
Kristin Cassidy	Assistant Secretary
Jessica Spencer	Assistant Secretary

Also, present were:

Tricia Adams	District Manager, GMS
Savanah Hancock	District Counsel, Kilinski Van Wyk
Meredith Hammock <i>by Zoom</i>	District Counsel, Kilinski Van Wyk
Marshall Tindall	GMS Field Services

The following is a summary of the discussions and actions taken at the October 15, 2024 Scenic Highway Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order at 10:31 a.m. and called roll. Four Board members were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams stated there no members of the public present. All attendees on Zoom are staff members.

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THIRD ORDER OF BUSINESS

**Approval of Minutes of the July 16, 2024
Board of Supervisors Meeting**

Ms. Adams presented the minutes from the July 16, 2024 Board of Supervisors meeting. These minutes are on page 6 of the agenda package. She asked for a motion to approve.

On MOTION by Ms. Spencer, seconded by Ms. Roden, with all in favor, the Minutes of the July 16, 2024 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Supervisor Lavoie

Ms. Adams presented a letter of resignation from Supervisor Lavoie leaving seat #5 vacant.

On MOTION by Ms. Spencer, seconded by Ms. Henley, with all in favor, Accepting the Resignation of Eric Lavoie and Declaring a Vacancy in Seat #5, was approved.

Ms. Henley announced her resignation from seat #1

On MOTION by Ms. Roden, seconded by Ms. Spencer, with all in favor, Accepting the Resignation of Bobbie Henley from Seat #1, was approved.

B. Appointment of Individual to Fulfill Vacancy of Seat 5

Ms. Adams asked for a motion to appoint Bobbie Henley to seat #5 with term expiring November of 2026.

On MOTION by Ms. Roden, seconded by Ms. Spencer, with all in favor, the Appointment of Bobbie Henley to Seat #5, was approved.

C. Administration of Oath of Office to Newly Appointed Supervisor

Ms. Adams administered the oath of office.

D. Consideration of Resolution 2025-01 Electing Officers

Ms. Adams stated Florida Statute requires anytime there is an election or appointment to the Board, the Board is reorganized as officers. Supervisor Henley had been serving as Chair,

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Supervisor Roden serving as Vice Chair, and the remaining Board members serve as Assistant Secretaries as well as members of the GMS team that serve as Secretaries, Assistant Secretaries, Treasurers, and Assistant Treasurers for processing District financial records.

On MOTION by Ms. Roden, seconded by Ms. Spencer, with all in favor, Resolution 2025-01 Electing Officers – Keep Existing Slate of Officers, was approved.

FIFTH ORDER OF BUSINESS**Consideration of Securitas 2024-2025
Renewal**

Ms. Adams stated the District has a service agreement with Securitas to provide roving patrol services as well as pool staffing during peak hours. It is a multiyear agreement. She proposed the Board extend that service agreement for another year with the exact same terms.

On MOTION by Ms. Roden, seconded by Ms. Spencer, with all in favor, the Securitas 2024-2025 Renewal, was approved.

SIXTH ORDER OF BUSINESS**Appointment of Audit Committee**

Ms. Adams noted an Audit Committee meeting was scheduled for today. A legal notice ran in the paper however the form of documents is not included in the agenda. She asked District Counsel if she would be comfortable with this Board appointing the Board as the Audit Committee and then calling the Audit Committee meeting to order following this with the forms that had been previously approved by the Board. She stated when a District is at the end of their five-year term, there needs to be another Audit Committee and have the Audit Committee review and rank proposals. Board members can appoint the Audit Committee and noted that 100% of the Boards they work with appoint the Board of Supervisors as the Audit Committee. She asked for a motion to appoint the Board of Supervisors as the Audit Committee.

On MOTION by Ms. Henley, seconded by Ms. Spencer, with all in favor, the Appointment of the Board of Supervisors as the Audit Committee, was approved.

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SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hancock had nothing to report.

B. Engineer

Ms. Adams noted the District Engineer is not in attendance today.

C. Field Manager's Report

Mr. Tindall presented the Field Manager's Report. He noted the webbing in the chaise lounges is wearing down and looked into repairs. A local vendor priced the repair at \$105 per chaise. He arranged to have the furniture picked up in two batches for repair for about \$3,800.

D. District Manager's Report

i. Approval of Check Register

Ms. Adams presented the check register from June 22nd through August 31st totaling \$350,554.92. Some of the large transfers were to the investment fund.

On MOTION by Ms. Spencer, seconded by Ms. Henley, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams presented the unaudited financial through August 2024. These are for informational purposes only. She noted that they are fully collected for the fiscal year.

EIGHTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

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TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Henley, seconded by Ms. Spencer, with all in favor, the meeting was adjourned.

DocuSigned by:

Monica Virgen
Secretary/Assistant Secretary

Signed by:

Bobbie Henley
Chairman/Vice Chairman