

**MINUTES OF MEETING  
SCENIC HIGHWAY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Scenic Highway Community Development District was held on Thursday, **October 20, 2022** at 9:00 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida and by Zoom Webinar.

Present and constituting a quorum were:

Lauren Schwenk <i>by Zoom</i>	Chairperson
Jessica Kowalski	Assistant Secretary
Lindsey Roden	Assistant Secretary

Also, present were:

Tricia Adams	District Manager, GMS
Marshall Tindall	GMS
Meredith Hammock	KE Law Group
Eric Lavoie	Appointed as Vice Chairperson
Bobbie Henley	Appointed as Assistant Secretary

*The following is a summary of the discussions and actions taken at the October 20, 2022 Scenic Highway Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Adams asked Ms. Hammock if she would like to make a statement regarding the electronic participation allowance based on the executive order. Ms. Hammock stated that as a reminder there was an executive order in place waving the in-person requirements to constitute a quorum for 30 days from October 5<sup>th</sup>, which is why they have a quorum right now. Ms. Adams called the meeting to order. There were three members attending, constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Adams stated that there were no members of the public present.

On MOTION by Ms. Kowalski, seconded by Ms. Roden, with all in favor, Appointing Bobbie Henley to the Board of Supervisors, was approved.

**F. Administration of Oath to Newly Appointed Supervisor**

Ms. Adams administered the oath to Supervisor Bobbie Henley. She noted that they now have five Board members in attendance and all future action would include all five Board members participation.

**G. Consideration of Resolution 2023-01 Appointing Assistant Secretary**

Ms. Adams stated that once there was an appointment to the Board or after an election, they would reconsider the election of officers. She noted that Supervisor Heath had been serving as the Chairman for this Board. She gave the Board the option to reconsider all officers, or they could appoint the new Board members as Assistant Secretaries and then consider how they wanted to organize as Chair and Vice Chair.

Ms. Roden asked for a motion to appoint Ms. Lauren Schwenk as Chairman and Mr. Eric Lavoie as Vice Chairman. Ms. Adams added to appoint Ms. Bobbie Henley as an Assistant Secretary. She reviewed the Board that was serving currently stating that Ms. Jill Burns was serving as Secretary, George Flint was serving as Assistant Secretary and Treasurer, and Katie Costa was as Assistant Treasurer. She asked to add herself, Tricia Adams, to serve as an Assistant Secretary for the purpose of attesting the Chair's signature and executing documents. She asked to amend the motion to appoint Ms. Lauren Schwenk as Chairman, Mr. Eric Lavoie as Vice Chairman, and all other officers to remain the same with Ms. Bobbie Henley added as an Assistant Secretary and Ms. Tricia Adams being added as an Assistant Secretary.

On MOTION by Ms. Roden, seconded by Ms. Kowalski, with all in favor, Resolution 2023-01 Appointing Ms. Lauren Schwenk as Chairman, Mr. Eric Lavoie as Vice Chairman, and All Other Officers Will Remain the Same with Ms. Bobbie Henley and Ms. Tricia Adams as Assistant Secretaries, was approved.

facility the following the storm. He stated that the erosion repairs that they did previously had held up. He also noted that the fence around the community had a lot of damage. He stated that they were scheduling fence repairs as soon as possible. He explained that they were doing it in stages and would pick up all the loose fence material and install what is good. Ms. Roden asked who paid for the repairs. Ms. Adams responded that the insurance deductible was a percentage of the value, and they were not likely to meet the insurance deductible threshold, so this would be absorbed into their regular operating budget for the fiscal year. She noted that if the repairs had exceeded the insurance deductible, they would have certainly filed a claim. Mr. Tindall stated that once they pick up all the loose fence material, install what is good and assess what needs to be replaced, then they will go through and the order materials to be installed.

Mr. Tindall stated that beyond that they would be monitoring the new maintenance contracts and the landscaping. He noted that the large pond in the back had got a little hairy and Prince should be taking care of that by bush hogging that more frequently. He stated that the dog park benches and agility course had been completed and looked good. He noted that the facility shade structure installation was completed also. He stated that overall, the landscaping looked good. He noted one issue currently was the irrigation. He explained that there was an approved well repair and they were working to get that installed. He noted that it was scheduled to be installed around the time the hurricane hit. He explained that once the well was replaced, they would go through and reassess the irrigation and could see what they could do about reducing the iron content. He stated that they would discuss with Prince about possibly adjusting the heads as opposed to doing a filtration system. He noted that the solar lights that were installed at the mailboxes look good and some minor repairs around the facility were completed also. He stated that the erosion repairs were done. The approved drain line extension and repair was completed. He stated that the original proposal was done and in-between the original proposal and the actual approval, the washout got worse. So, there was a small increase to the original proposal which was roughly \$300. He added that during that time there was some discussion about trying to get one of the original vendors to come back for some erosion that had occurred near both lift stations on the embankments leading down to the detention ponds. He explained that it was taking a long time and there was no guarantee that those repairs would have been done and the erosion was getting worse. It was noted that while the crew and equipment were mobilized for the drain line, additional areas were repaired at the same time as the drain line extension to prevent jeopardizing existing

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security out of central Florida were now working down in Fort Myers, so the soonest that they could on-board security at this District, if the Board approved, would be December 1<sup>st</sup>. She added that they would not be realizing the entire fiscal year impact of this, they would just be having a partial fiscal year impact. She noted again that staff was recommending the \$30,177 option. She explained that she would be happy to answer any questions. Ms. Adams closed the security session.

**TENTH ORDER OF BUSINESS**

**Board Action Regarding Security Matters**

Ms. Adams presented the motion to approve Option #2.

On MOTION by Mr. Lavoie, seconded by Ms. Roden, with all in favor, Accepting the Proposal from Securitas, was approved.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Kowalski, seconded by Ms. Roden, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman