

**MINUTES OF MEETING  
SCENIC HIGHWAY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Scenic Highway Community Development District was held on Thursday, **March 17, 2022** at 9:00 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum were:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairperson
Patrick Marone	Assistant Secretary
Jessica Kowalski	Assistant Secretary
Lindsey Roden	Assistant Secretary

Also, present were:

Jill Burns	District Manager, GMS
Marshall Tindall	GMS
Jake Whealdon	KE Law Group

*The following is a summary of the discussions and actions taken at the March 17, 2022 Scenic Highway Community Development District's Regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order. There were three members present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted there were no members of the public present at the meeting.

**THIRD ORDER OF BUSINESS**

**Administration of Oath to Newly  
Appointed Supervisor Lindsey Roden**

Ms. Burns stated that they had taken care of this item prior to the meeting.

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**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the February 17, 2022 Board of Supervisors Meeting**

Ms. Burns presented the minutes of the February 17, 2022 Board of Supervisors meeting minutes and asked for any comments or corrections. There being none, there was a motion of approval.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Minutes of the February 17, 2022 Board of Supervisors Meeting, were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Quote for Pool Furniture**

Ms. Burns stated that the total amount for the quote of the pool furniture was \$12,746. She asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Quote for Pool Furniture totaling \$12,746, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Equipment/Lease Purchase Agreement for Playground Equipment and Pool Furniture**

Ms. Burns stated the agreement was in the package, noting that the Board had approved the quote for the pool furniture at a prior meeting. She asked if the Board had any questions, and hearing none, asked for a motion to approve. Ms. Roden noted she would abstain from the vote due to a conflict.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Equipment/Lease Purchase Agreement for Playground Equipment and Pool Furniture, was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-06 Authorizing the Use of Electronic Documents and Signatures**

Ms. Burns stated that the resolution would allow the District to utilize electronic signatures on documents instead of hard copies. She asked for a motion to approve.

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On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, Resolution 2022-06 Authorizing the Use of Electronic Documents and Signatures, was approved.

**EIGHTH ORDER OF BUSINESS****Staff Reports****A. Attorney**

Mr. Van Wyk stated there was nothing further to report.

**B. Engineer**

There being none, the next item followed

**C. Field Manager's Report**

Mr. Tindall presented the Field Manager report, highlighting items like the proposal for the landscaping project including the amenity and general area totaling \$34,040 annually, the janitorial proposal, and pest control proposal.

On MOTION by Mr. Heath, seconded by Ms. Kowalski, with all in favor, the Amendment to the Prince Contract, was approved.

**i. Consideration of Proposals for Janitorial Services at Amenity****a) CSS****b) Statewide Building Maintenance** *(to be provided under separate cover)*

Mr. Tindall reviewed the proposals, noting that CSS was their current vendor and the Board decided to table this item until they had acquired more proposals.

**ii. Consideration of Proposals for Pest Control at Amenity****a) Orkin****b) Massey Services** *(to be provided under separate cover)*

Mr. Tindall reviewed the proposals, noting that Orkin had gone up in pricing, totaling \$974, noting that Massey was about half the price. The Board decided to go with Massey.

On MOTION by Mr. Heath, seconded by Ms. Kowalski, with all in favor, the Proposal for Pest Control at Amenity with Massey as the Chosen Option, was approved.

**D. District Manager's Report**

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**i. Approval of Check Register**

Mr. Burns stated that the check register was included in the package. The total was \$65,875.31.

On MOTION by Mr. Heath, seconded by Ms. Kowalski, with all in favor, the Check Register, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns stated that the financials were included in the package, but no action was needed.

**NINTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item was followed.

**TENTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the meeting was adjourned.

*Jill Burns*

Secretary/Assistant Secretary

*Rennie Heath*

Chairman/Vice Chairman