

**MINUTES OF MEETING
SCENIC HIGHWAY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Scenic Highway Community Development District was held on Thursday, **February 17, 2022** at 9:00 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum were:

Lauren Schwenk
Patrick Marone
Jessica Kowalski

Vice-Chairman
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Marshall Tindall

District Manager, GMS
GMS

The following is a summary of the discussions and actions taken at the February 16, 2022 Scenic Highway Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. There were three members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted there were no members of the public present at the meeting.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation from Christine Aviles

Ms. Burns stated that they had received a letter of resignation from Christine Aviles and asked for a motion to accept that letter of resignation.

On MOTION by Ms. Schwenk, seconded by Ms. Kowalski, with all in favor, Acceptance of Resignation from Christine Aviles, was approved.

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B. Appointment to Fill the Vacant Board Seat

Ms. Burns noted that due to the resignation, there is a vacancy on the Board. She asked for a nomination to fill that vacancy. Ms. Schwenk nominated Lindsey Roden to fill the seat on the Board and she will be sworn in at the next meeting.

On MOTION by Ms. Schwenk, seconded by Ms. Kowalski, with all in favor, Appointment of Ms. Lindsey Rhoden to Fill the Vacant Board Seat, was approved.

C. Administration of Oath to Newly Appointed Supervisor

Ms. Rhoden will be sworn in at the next meeting.

D. Consideration of Resolution 2022-04 Appointing Assistant Secretary

Ms. Burns stated that this resolution would appoint Ms. Rhoden as an Assistant Secretary on the Board.

On MOTION by Ms. Schwenk, seconded by Ms. Kowalski, with all in favor, Resolution 2022-04 Appointing Lindsey Rhoden as Assistant Secretary, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the December 16, 2021 Board of Supervisors Meeting

Ms. Burns presented the minutes of the December 16, 2021 Board of Supervisors meeting minutes and asked for any comments or corrections. There being none, there was a motion of approval.

On MOTION by Ms. Schwenk, seconded by Ms. Kowalski, with all in favor, the Minutes of the December 16, 2021 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-05 Setting a Public Hearing on Amenity Rules and Rates

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Ms. Burns stated that the amenity is planning on opening soon so they would like to get the amenity rules set and they need at least 30 days to advertise for the hearing. She suggested April 21, 2022 as the hearing date. They can move forward with the opening of the amenity center with the draft rules in place so this would not hold that date up.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, Resolution 2022-05 Setting a Public Hearing on Amenity Rules and Rates for April 21, 2022, was approved.

SIXTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

Mr. Van Wyk stated there was nothing further to report.

B. Engineer

There being none, the next item followed

C. Field Manager's Report

Mr. Tindall presented the field manager's report to the Board which can be found in the agenda package. Ms. Burns gave an update on the rental car that hit the wall and noted that they are in the process of collecting insurance from the driver in the situation through USSA. They have paid out of pocket for the repairs and anticipate getting reimbursed through the insurance.

i. Consideration of Proposal for Oil Spill Cleanup

There was discussion about an oil spill and the cost associated with cleaning it up. Staff has filed a police report to investigate who might be responsible, but it is looking like it will be a CDD expense. There is a proposal from Petrotech to do the last portion of cleanup for \$4,745 to finalize this issue. There has been an \$11,000 expense in cleanup that has already been done. In case this too is a CDD expense, staff is asking for an approval to pay that as well, but they will not ask who is paying that portion unless they are billed for it.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Proposal from Petrotech for Oil Spill Cleanup and Authorization to pay amount incurred to date, was approved.

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ii. Consideration of Proposals for Pool Maintenance Services

Mr. Tindall reviewed the proposals submitted to the Board for pool maintenance services which can be found in the agenda package. The Board decided to go with Resort Pools Services for \$975 a month.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Proposal for Pool Maintenance Services from Resort Pools, was approved.

iii. Consideration of Proposals for Janitorial Services at Amenity (to be provided under separate cover)

Mr. Tindall stated that CSS will come in and do a one-time cleaning before the amenity opens and will bring back proposals for janitorial services at the next Board meeting for consideration.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Proposal for Janitorial Services for a Onetime Cleaning at the Amenity from CSS, was approved.

iv. Consideration of Proposals for Pest Control at Amenity (to be provided under separate cover)

This item was tabled until the next meeting due to waiting on proposals to come back.

D. District Manager's Report**i. Approval of Check Register**

Mr. Burns stated that the check register was included in the package. The total was \$343,046.64.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns stated that the financials were included in the package, but no action was needed.

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iii. Ratification of Series 2020 Phase 1 & 2 Requisitions #60 to #62

Mr. Burns noted these had been approved and needed ratification.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the Series 2020 Phase 1 & 2 Requisitions #60 to # 62, were ratified.

SEVENTH ORDER OF BUSINESS

Other Business

There was a discussion that circled back to the road repair in order to get the contractors involved and they looked at the budget to see if there was wiggle room to just go ahead and pay for that in order to control the work themselves. They will wait until the cleanup is complete and engage Tucker to do the repairs.

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, Engaging Tucker to Repair the Portion of the Road after Petrotech Clean Up is Completed, was approved.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Marone, seconded by Ms. Kowalski, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman