

**MINUTES OF MEETING
SCENIC HIGHWAY
COMMUNITY DEVELOPMENT DISTRICT**

The Auditor Selection Committee Meeting for the Scenic Highway Community Development District was held on Thursday, **October 17, 2019** at 10:35 a.m. at 346 E. Central Ave., Winter Haven, Florida 33880.

Present and constituting a quorum were:

Rennie Heath	Chairman
Andrew Rhinehart	Assistant Secretary
Patrick Marone	Assistant Secretary
Jack Berry	Assistant Secretary

Also, present were:

Jill Burns	Governmental Management Services
Michelle Rigoni <i>via phone</i>	Hopping Green & Sams

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order. There were four members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period (*Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting*)

Ms. Burns noted that there were no members of the public present at the meeting.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

Ms. Burns stated that in the agenda package, in the audit portion, was an ad requesting proposals for the audit. The due date listed in the ad was November 18th. There was also the proposal request that would be provided to the auditors, along with the evaluation criteria.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Approval of the Request for Proposals and Selection Criteria, was approved.

B. Approval of Notice of Request for Proposals for Audit Services

Ms. Burns noted that this was approval to have staff publish the RFP.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Approval of Notice of Request for Proposals, was approved.

C. Public Announcement of Opportunity to Provide Audit Services

Ms. Burns announced the opportunity to provide audit services for Scenic Highway CDD.

FIFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman